



▶ How do you create a service request?

You can submit your request through our website www.jansnel.co.uk. On the homepage, you will find the service request button in the top right corner of the blue area. You will then be redirected to our service request form.

You can also find our service request form at www.jansnel.co.uk/servicerequest. We ask you to carefully fill in your information and the project details. A number of fields are mandatory. The information in the required fields is important for the smooth and correct processing of your request.

After filling in the details, possibly supplemented with a short explanation, you will have the option to add files at the bottom of the form. After submitting the form, you will receive a confirmation via e-mail.

▶ Track the status of your service request

If you log in to the service request form, you can follow the status of your service request.

You will see an overview of the different service requests you made here. For each service request, you will find its current status.

▶ Business account with several colleagues

When you submit a service request, you will only see an overview of your own service requests. If there are several colleagues who also submit service requests, it is possible to link your accounts under a company account. That way you get an overview of all service requests submitted for your company.

If you are interested in this, you can let us know via e-mail service@jansnel.com and we will set this up for you.